

**VACANCY: Sessional Children & Families Officer  
(HMP Lincoln)**

Lincolnshire Action Trust is a registered charity that works with offenders and prisoners in Lincolnshire and the surrounding area. The main focus of the Trust's work is resettlement and rehabilitation support including employability; accommodation; finance and debt; and children and families; and over 2,000 clients access our services each year.

The Trust is looking to recruit a number of sessional Children & Families Officers to work with children during domestic and family visits at HMP Lincoln.

Over 125,000 children in England and Wales have a parent in prison and these children will experience a range of emotions, fears and concerns which will have an impact on their schooling, family relationships, health and general wellbeing. We therefore provide a range of interventions for the children of prisoners to encourage increased contact, to facilitate visits, to mediate for the children, to provide signposting support to mothers and carers and to arrange parenting skills courses. Our Children and Families staff contribute to this work by developing and delivering stimulating and enjoyable play activities for children to engage with during visits.

The post is based at HMP Lincoln, a closed local adult male prison with an operational capacity of approximately 738 sentenced and remand prisoners.

We are looking for sessional staff to support weekend visits, therefore sessions will usually be for 7.5 hours between 0830 and 1630 on Saturdays and Sundays. Candidates need to be flexible in their availability, and be able to cover at least two sessions each month (either Saturday or Sunday). Please state your preference on the application form.

The salary for this post will be circa £17,000 pro rata. In addition, the Trust offers a 6% employer pension scheme via auto-enrolment and a minimum of 33 days annual leave per year including statutory holidays, increasing by one day per full year of service to a maximum of 38 days (pro rata for part time posts), a salary sacrifice scheme for childcare vouchers and a health and wellbeing service. The Trust is committed to ongoing professional development of all our staff and encourages individuals to participate in relevant training and development.

Due to the location of this role, applicants should be 18 or over.

The post is subject to an Enhanced DBS disclosure and prison security clearances.