

Lincolnshire Action Trust **Family Visit Volunteer**

Lincolnshire Action Trust:

Lincolnshire Action Trust was established in 2000 and works with a variety of agencies within the criminal justice system to reduce re-offending, by working with people with convictions to address some of the issues and challenges which have resulted in their sentence.

The charity offers a range of training opportunities and employment support to prepare people for their release. Additional key services are also offered to their families and dependants, both during their time in prison and following their release.

General overview:

Lincolnshire Action Trust provides children and family services within a number of prisons throughout Lincolnshire; this includes operating play area facilities within visits halls during domestic visits and organising family visit days. The aim of the project is to ensure the welfare of children and their need for good quality contact with his or her imprisoned parent or relative.

Family visit days are held regularly throughout the year, and last longer than standard domestic visits. Men are allowed greater freedoms during family days, being able to move around the visits hall to interact with their children. Food and activities are provided throughout the visit.

Volunteers in this role will therefore be able to assist in the development of themed activities at our Head Office in Lincoln prior to family visits.

The main tasks will include:

- Preparing a variety of themed craft activities approved by senior practitioners for children of all age groups and whole families
- Creating examples of activities to showcase the intended final products
- Organising and sorting activities ready to be distributed to various delivery sites
- Working as part of a team in an organised and efficient manner

Skills required:

- Patience and understanding
- Flexibility
- Friendly attitude

Requirements:

Due to the nature of the project, volunteers must be over 18.

Locations:

This volunteer role is available at:

- Lincoln

Expenses:

- Public transport costs with receipts or mileage up to a 20 mile radius at 45p per mile

Training and support:

- Initial induction providing an overview of the organisation's projects, aims, and purpose.

- LAT offers a training and recognition day for all volunteers annually

Commitment:

LAT asks volunteers to:

- Commit to the project and its purpose
- Give notice of absence as soon as possible
- Be available for 3-4 hours on a mutually agreed date to prepare materials.
- Undertake an induction session
- Agree to reference checks

Volunteers can expect:

- Regular support and supervision from the volunteer coordinator and senior practitioners
- Training and progression opportunities
- A clear and understandable volunteer policy
- Invitation to volunteer meetings
- Recognition of their work

Recruitment process:

- Email or call for more information or to request an application form. Alternatively download an application form from the website
- Complete and return the application form via post or email
- Applicants will be invited to attend an informal interview with the volunteer coordinator and/or a senior practitioner
- If both parties wish to continue the application process references will be sought
- The applicant will then be invited to a volunteer induction session relevant to the role
- Volunteers will be given regular support and supervisions, as well as the opportunity to access development opportunities and training. Volunteers are also reimbursed for 'out of pocket' travel and expenses incurred in the role

To apply:

- Download an application form from the 'Getting Involved' page of our website
- Email volunteering@LATcharity.org.uk
- Ring 01522 806611
- Next steps and further information will be given on receipt of an application form