

## Lincolnshire Action Trust

### Play Area Volunteer

#### General overview of role:

Lincolnshire Action Trust provides play area facilities within visits halls during domestic visits in a number of prisons and at IRC Morton Hall. Our primary concern in these projects is for the welfare of the child and in particular the need of the child for good quality contact with his or her imprisoned parent or relative.

Volunteers in this role will offer support and a warm welcome to all children who are visiting their parent/family member. The role is available in the Visitors Centres based outside of the prison, and within the prison in the prison visits hall. Volunteers can choose to limit their support to the Visitors Centre if they do not wish to enter the prison.

#### Role description: Main tasks will include:

- To work as a member of a team and to welcome children
- To set out toys, resources and equipment for the children before the visit starts
- To ensure all toys are clean, to check for damaged toys and record in diary before returning them to visitors centre so they can then be disposed of
- To support and encourage the children to join in play and activities
- To help facilitate a short activity session with children;
- To work to the LAT safeguarding policy and have the safeguarding of children in mind at all times
- To tidy and clean up, collect toys and return to correct boxes and lock away in the appropriate cupboards
- To fill in our daily diary of numbers of children using our resources

#### Skills required:

- A passion for supporting children
- Patient
- Friendly
- Confident at interacting with children

#### Locations:

HMP Hull  
HMP Humber near Brough  
HMP Lincoln  
HMP Stocken (near Oakham)  
Morton Hall Immigration Removal Centre

**Expenses:** Public transport costs or mileage up to 20 mile radius at 45p per mile.

#### Training and support:

- Initial project induction and training
- Level 1 Safeguarding training available
- Volunteer meetings are held at regular intervals throughout the year
- LAT offers a training day for all volunteers annually
- Volunteers are eligible to attend some prison organised training

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#### Commitment

LAT asks volunteers to:

- commit to the project and its purpose and give notice of absence as soon as possible
- be available for a minimum of one session / 4 hours per month
- undertake an induction programme
- agree to an Enhanced DBS check and prison clearance (this will require a form of photo ID)

Volunteers can expect:

- Support from members of staff
- Training opportunities
- Invitation to volunteer meetings
- Recognition of their work

**To apply:** Please download an application form from the 'Getting Involved' page of our website or contact: [volunteering@LATcharity.org.uk](mailto:volunteering@LATcharity.org.uk) , or ring us on 01522 806611